

Planning Comprehensive Guides

[Building a Community School](#) - Children's Aid Society

Provides a detailed look of their current work in New York City and offers suggestions for building and sustaining partnerships, planning a community school program and funding these efforts. It also situates the community schools approach in the context of 21st century realities and provides new chapters outlining the research base that supports the CAS community school model and greater detail on available funding resources.

[Doing What Matters: The Bridges to Success Strategy for Building Community Schools](#) - Bridges to Success

This report is divided into three parts, the first covering community schools philosophy, the history of Bridges to Success, primary strategies for school community collaboration, core features of BTS, and examples of system-wide partnerships; the second covering adaptation and replication of BTS, governance, planning, staffing, and evaluation; the third covering long term sustainability and expansion.

[Together We Can](#) - Atelia I. Melaville, Martin J. Blank with Gelareh Asayesh

This manual provides a practical guide for improving the coordination of education, health, and human services for at-risk children and families. Divided into three main sections, the guide leads readers through a five-stage process of group collaboration. The milestones in and obstacles to the process are portrayed through vignettes and case studies that describe the personal experiences of the group members.

[A Guide to Successful Public-Private Partnerships for Out-of-School Time and Community School Initiatives](#) - The Finance Project

This guide is designed to provide policy makers, program leaders, system-building advocates, and others with practical information on creating and maintaining public-private partnerships. It draws from the experiences and wisdom of successful partnership leaders at the national, state, and local levels to provide resources for existing and future partnerships.

[Partnerships by Design: Cultivating Effective and Meaningful School-Family Community Partnerships](#) - Debbie Ellis and Kendra Hughes

A tool for schools hoping to build more effective and meaningful school-family-community partnerships. Helps schools assess their approaches and implement more effective activities. Includes forms to help schools and organizations write their own plans.

[Planning for Youth Success: Resource and Training Manual](#) - Diane Dorfman, Rändi Douglas, Debbie Ellis, Amy Fisher, Elke Geiger, Kendra Hughes, Lena Ko, and Steffen Saifer

This manual is designed to assist facilitators working with members of a school community in forming or strengthening partnerships that will promote greater success for their youth. Participants can identify characteristics that are most important for youth to be successful in their community, consider ways to determine that students are developing these characteristics, identify resources and assets in the community that will help youth develop them, and plan and implement a project to promote these characteristics. Five presentation topics include: (1) "Introduction," getting acquainted, creating community networks, and introducing key points; (2) "Defining Youth Success," answering the questions "How do we define youth success?" and "What aspects of youth success are critical for us?" (3) "Measuring Youth Success," exploring ways to measure youth success; (4) "Mapping Community Assets That Support Youth Success," identifying strengths and assets within the community; and (5) "Planning the Project for Youth Success," answering the questions "What project shall we undertake to promote youth success?" and "How can we engage the community and measure the results of this project?" Students should be actively involved in the workshop in addition to adults. Scripts and overheads are included for each topic.

Materials

[Building a Full-Service School: A Step-by-Step Guide](#) - Carol Calfee, Frank Wittwer, and Mimi Meredith

This practical guide details how to create a school-based and school-linked services program that incorporates community resources to meet the needs of students and families. It provides discussions on the full-service concept; tips for involving stakeholders in the planning and decision-making process; instructions on conducting family and community needs assessments; and information on how to fund programs, write proposals, write agreements, share information, manage public relations, and provide training. The guide's resources include a variety of field-tested forms and agreements, a list of funding sources, training tips, and documents and advice from successful programs around the country.

[Inside Full-Service Community Schools](#) - Joy Dryfoos and Sue Maguire

A highly practical, real-world guide with a unique local-national perspective. Topics include: getting started, providing a range of services, staffing, collaborating with the government and private sector, involving parents, overcoming barriers, funding, and sustaining the school.

[Becoming a Community School: A Step-by-Step Guide to Bridging the School-Family Gap](#) - Dr. Claire Crane, Penny Bix, Patricia E. Herbert, Barbara Kelly, Kathe Landergan, Cindie Neilson, David Romanowski, Patricia Torto, and Niqe Ware

This guide documents the process of the Robert L. Ford School in Lynn, Massachusetts, a community school. Topics include: Imagining a Community School, Tips for the Principal, Bridges to Families, Bridges to a University, Bridges to Community Partnerships, sample documents and materials from the Ford School and Action Plan Guide.

Planning Mapping Assets and Needs

[Resource Aid Packet on Addressing Barriers to Learning: A set of Surveys to Map what a School Has and What it Needs](#) - Center for Mental Health in Schools at UCLA
Surveys for 6 program areas and related system needs that constitute a comprehensive, multifaceted, and integrated approach to address barriers and thus enable learning. The areas are (1) classroom-focused enabling, (2) crisis assistance and prevention, (3) support for transitions, (4) home involvement in schooling, (5) student and family assistance programs and services, and (6) community outreach for involvement and support (including volunteers).

[Technical Aid Packet on Resource Mapping and Management to Address Barriers to Learning: An Intervention to Systemic Change](#) - Center for Mental Health in Schools at UCLA

Provides processes and tools for schools to use in taking stock of its resources related to addressing barriers to learning and rethinking how the resources can be used to greatest effect.

Planning Developing and Sustaining Resources

Comprehensive Guides

[Organizational Sustainability: Where "Friend-Raising" Meets "Fundraising"](#) - Hildy Gottlieb
Makes recommendations on community-driven financing choices. The discussion centers on how to generate sustainability for organizations without contributing to the extremely competitive market for funds, which undermines the goal of creating change for the community; a four-step plan is laid out for creating sustainable financing that is community-focused.

[Replacing Initial Grants](#) - The Finance Project
Helps new program directors find long-term funding by creating diverse portfolios of federal, state, local, and private funds, as well as share the recommendations and ideas of successful leaders.

[The Road to Sustainability Workbook](#) - After-School Alliance
Offers a hands-on opportunity to engage in strategic planning for long-term sustainability. The workbook covers topics such as vision, collaboration, advocacy, funding, quality, management, and sustainability.

[Sustainability Planning Checklist](#) - Coalition for Community Schools
Covers three important areas of sustainability planning: Keys to sustainability, questions to ask, and funding. The outline provides detailed ideas about how to sustain programs by building a strong constituency and vision for long-term success.

[Work with What You've Got: A Model for Nonprofit Financial Sustainability](#) - Hildy Gottlieb

Part I: Introduction to Mission-Based Sustainable Fund Development discusses mission-based financing, the relationship between goals and funds, and the importance of focusing on long-term vision. *Part II: Mission-Based Sustainable Fund Development: How to Do It* details a six-step process to generate long-term, mission-based funding for a program or organization.

Grants & Funding Resources

[Chronicle of Philanthropy](#)

[Education Week](#)

[The Finance Project Information Resource Center: Sustainability](#)

[The Foundation Center's Proposal Writing Short Course](#)

[The Foundation Center's RFP Education Bulletin](#)

[Grant-Writing Tips for School Grants](#)

After-School and Out-of-School Time Program Grants

[After-School Alliance](#)

[After-School Programs Hotlinks to Funding](#)

[Boston After-School for All Partnership Funding Directory](#)

Fundraising Ideas

[Adopt A Classroom](#)

[Give to Kids](#)